

# Display Space Request Form

There will be display space available for Vermont Conference Churches, departments, committees and related organizations. These displays will be set up at the gymnasium at Lyndon State College.

You may reserve a section of table space of four feet only. Display spaces will be given on a first come, first served basis. **We are requiring a refundable \$20 deposit to reserve a space.** If you are unable to use the space, notification must be made 24 hours prior to the setup of displays in order to receive a refund.

Displays may be set up on Thursday afternoon, starting at 4:00 p.m. If you are not intending to set up on Thursday, please indicate this on the form.

Please be aware that there are a limited number of electrical outlets available. Once your request is received, you will be notified if your electrical needs cannot be met. You must bring your own extension cords with you.

Please fill out the form below, detach it, and return it, no later than May 1<sup>st</sup>, to:

*Hal Drury  
1213 Richardson Rd  
Corinth, VT 05039*

\*if you need a tablecloth for your table, you must bring it with you.

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## DISPLAY FACTS:

\_\_\_\_\_  
Name of Group

\_\_\_\_\_  
Represented by (name)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Name and Phone Number of person setting up/taking down

## NEEDS:

\_\_\_\_\_  
Table Space Needed (4 feet)

\_\_\_\_\_  
Electricity Needed (yes or no)

\_\_\_\_\_  
Other Needs

Please briefly describe the display: