

Information for Churches

1. **Concerning Lay Delegates** – VT Conference Constitution and Bylaws article VIII, number 26 a: The number of lay members chosen by local churches to be voting delegates of the Conference shall be three from each church. There shall be additional lay representation as follows: (1) If one of those three is under 21 years of age that church shall be entitled to an additional lay delegate. (2) For churches of 300 members or more there shall be one additional lay delegate for each 100 members over 200.
2. **Youth Delegates** - Youth delegates are expected to participate in forums and plenaries. Please note that all youth must have an on site Adult (over 21) sponsor. This person will be responsible for the youth and will be notified of any problems.
3. **Churches with membership of 300 or more** – According to membership numbers reported on Local Church Forms for last year, the following churches are allotted the following number of delegates.

Burlington-College St.	4 delegates
Burlington 1st	11 delegates
Essex Junction	5 delegates
Norwich	4 delegates
Richmond	4 delegates
Rutland	9 delegates
Williston	5 delegates
4. **Voting Members are defined in Article VIII section 26 b of the Constitution and Bylaws as:**
 - 1) Lay delegates chosen by each local church in the number specified, such lay delegates to be elected annually to serve for a period of one year;
 - 2) All active or retired ordained ministers in good standing within the UCC who are residents of Vermont and have membership in any association or Conference of the UCC
 - 3) All officers, directors, members of Departments or Committees of the Conference, all Moderators of Associations of the UCC within Vermont and all past Presidents/Moderators of the Conference
 - 4) Officially approved licensed and commissioned ministers
 - 5) Students in care/members in discernment of the Conference or an Association of the Conference
 - 6) All current delegates to the General Synod**And 26 c as:**

All pastors of other denominations serving Vermont churches of the UCC which are federated with churches of other denominations, provided each such pastor holds full ministerial standing in his/her denomination shall have full voting rights on all matters not involving UCC ministerial standing.
5. Please encourage delegates to print and bring all materials pertaining to the Annual Meeting with them. Lettered Documents will be voted on or referenced during the Meeting.